



EMQ FamiliesFirst Mentor Program

Agency/Volunteer Mentor Policies

These policies are intended to indicate the seriousness with which we treat volunteers. The intent of the policies is to assure you both of our deep appreciation of your time and indicate our commitment to do the very best we can to make your volunteer experience here a productive and rewarding one. Agency.

We commit to the following

1. To provide adequate information, training and assistance for the volunteer mentor to be able to meet the responsibilities of their role.
2. To ensure diligent support and to provide feedback on performance through contact with Program Support Staff.
3. To respect the dignity, skills and individual needs of the volunteer, and do our best to adjust to promote these individual strengths.
4. To treat the volunteer mentor as an equal partner with staff, supporting us in the completion of the agency and program mission.
5. To support the mentor by providing a monthly support group, activity calendars, and invitations to sports, cultural, and entertainment activities and events.

Volunteers agree

1. To perform the role of volunteer mentor to the best of your ability.
2. To meet with child consistently, once a week for two hours or every other week for a longer visit.
3. To respect the person and dignity of the child, his/her family members and staff at all times and do your best to adjust to individual and cultural differences.
4. To attend required training and adhere to program policies and procedures
5. To attend mentor support group and family child team meetings if possible
6. Ask for help and be open to coaching from staff; let us know about any problems or concerns you may experience.
7. To participate in ongoing evaluation of program, including questionnaires and exit interviews.
8. To inform program staff of change of address, telephone number, or e-mail; if circumstances arise leading to withdrawal from the program, notify staff to facilitate closure.

EMQ FF Staff

Date

Volunteer Mentor